

GOVERNMENT OF MEGHALAYA
SOCIAL WELFARE DEPARTMENT

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong the 12th July, 2013

No. SW(S) 54/2011/Pt/26:- The Governor of Meghalaya is pleased to constitute the District Level Monitoring and Review Committee (DLMRC) on ICDS, in all the 11 (eleven) Districts of the State with the following members:-

1.	District Magistrate / Collector / Deputy Commissioner	-	Chairperson
2.	Chief Executive Officer (CEO).	-	Vice-Chairperson
3.	District Rural Development Officer.	-	Member
4.	District Health & Medical Officer.	-	Member
5.	District Planning Officer	-	Member
6.	District Social Welfare Officer	-	Member
7.	District Agriculture Officer	-	Member
8.	District Horticulture Officer		Member
9.	Executive Engineer P.H.E.	-	Member
10.	District Education Officer	-	Member
11.	Members of Parliament, Shillong / Tura	-	Member
12.	Member, Legislative Assembly (MLA)	-	Member
13.	Principal, Middle Level Training Centre (MLTC)	-	Member
14.	Principal, AWTC *	-	Member
15.	Representative of the Field Unit of the Food & Nutrition Board	-	Member
16.	Child Development Project Officer (any 3)*	-	Members
17.	District Programme Officer (ICDS)	-	Member – Secretary

* on rotation basis in each year.

Note :- The Committee will meet at least once in a quarter or as and when required on the notice of the Chairperson and will submit its review report to the Chief Secretary / Principal Secretary / Commissioner & Secretary (SWCD), clearly outlining action taken at the District level and support required from the State Government.

II. B Roles.

The District Level Committee will monitor and review Block / Project wise progress of the implementation of the schemes and suggest / take appropriate corrective action with regard to the following issues:-

- (i) Overall progress in implementation with regard to:
- (a) Status of operationalisation of all sanctioned projects / AWCs, coverage of all habitations / hamlets in the district especially SC / ST and minority concentrated and remote areas.
- (b) Coverage of beneficiaries: Block wise analysis of registered vs actual beneficiaries for supplementary Nutrition and Pre-School Education at AWCs as against the surveyed population.
- (c) Regularity in supply and quality of supplementary nutrition at AWC; provision of take home ration morning snacks and hot cooked meals for stipulated number of days in a month and block wise comparison of feeding efficiency.

- (d) Nutrition status of children 0 – 3 years and 3 – 6 years weightment, rollout of WHO growth standards and joint Mother and Child Protection Cards; Block-wise comparison of proportion of moderate and severely undernourished children; measures being taken for addressing them and progress thereon on half-yearly basis.
 - (e) Performance of non-formal pre-school provided at AWCs.
- II. Co-ordination and convergence with line Departments / Programmes:-
- (a) Health / NRHM: Immunization of children at AWCs, ante – natal and health check-ups, referral services as supply of micronutrients (Vit – A, IFA, deworming tablets) to AWCs, functioning of VHSC, VHND and promotion of IYCF. Joint visits of health and ICDS functionaries to AWCs.
 - (b) Water and Sanitation: Provision of potable water and sanitation facility at AWCs.
 - (c) Sarva Shiksha Abhiyan (SSA): Co-location of AWCs with Primary Schools, Integration of PSE in AWCs, Support from SSA etc.
 - (d) PRIs : Involvement of PRIs and Community in overseeing and coordinating the delivery of services at AWCs.
- III. Other issues relating to programme implementation and action thereon with respect to:-
- (a) Regularity of functioning of AWCs – overall and specifically, those in SC / ST / Minority concentrated habitations;
 - (b) Manpower vacancies at AWW / Supervisor / Child Development Project Officer level and Training status of functionaries.
 - (c) Payment of honoraria to AWWs / AWHs and travelling allowance to supervisor;
 - (d) AWC infrastructure: construction of AWW Buildings through convergence with other schemes / programmes.
 - (e) Supply of essential items to AWCs – Medicine and PSE Kits, Weighing Scales, Joint MCP Card, WHO Growth Chart etc;
 - (f) Availability of funds for POL, contingency etc, at district / block level and flexi fund at AWC level as per the revised norms.
 - (g) Mobility of CDPOs / Supervisor – availability of vehicles and non-requisitioning of Programme related vehicles;
 - (h) Monitoring and supervision visits by CDPOs / Supervisors to AWCs as per norms and submission of Reports;
 - (i) Method (s) of delivery of supplementary food at AWCs – engagement of SHGs and use of iodized salt at AWCs and addition of leafy vegetables.
 - (j) Methodology used and participation of children in non-formal pre-school education at AWCs. Use of locally developed learning and play materials, toy bank and other initiatives.
 - (k) Engagement of ICDS functionaries in non-ICDS activities and arrangement to desist them from it.
 - (l) Identification of low-performing blocks in ICDS implementation and factors responsible for it;
 - (m) Any other matter as may be relevant for improved implementation.
 - (i) Functional Issues: - Fund flow and status, component-wise allocation and expenditures during the reported period and adherence to revised financial norms prescribed by Govt. of India.
 - (ii) Complaints / grievance redressal mechanism : Action on the complaints received from individuals, community PRIs etc, regarding ICDS services such as regularity in AWC functioning, Quality of supplementary nutrition etc, and ICDS functionaries.
 - (iii) IEC : Preparation and undertaking of IEC. Action Plan on issues like location of AWCs, services available under ICDS entitlement of beneficiaries, grievances redressal mechanism, etc.

Note : The following sources of information may be used for review meeting.

- (a) Minutes and Reports of Block Level Monitoring Committee.
- (b) Analysis of Block Monthly Progress Report (MPRS) and Block Status Reports (ASRS).
- (c) Reports of filed units by Members of the Committee and of the officials in the District and any evaluation / Assessment report; and
- (d) Reports from the public / media (if any).

Sd/-

(P.W. Ingty)

Principal Secretary to the Govt. of Meghalaya,
Social Welfare Department.

Memo No. SW(S) 54/2011/Pt/26- A,

Dated Shillong the 12th July, 2013

Copy to: -

1. The Private Secretary to the Chief Minister for kind information of the Chief Minister.
2. The Private Secretary to the Minister I/C. Social Welfare for kind information of the Minister.
3. The Private Secretary to the Chief Secretary for kind information of the Chief Secretary.
4. The Joint Secretary to the Govt. of India, Ministry of Women & Child Development, for favour of information with reference to letter F. No. 16-8/2010-ME, dt. 31.03.2011.
5. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, Planning Department.
6. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, Finance Department.
7. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, Health & Family Welfare Department.
8. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, Community & Rural Development Department.
9. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, District Council Affairs Department.
10. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, P.H.E. Department.
11. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, Education Department.
12. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, Agriculture Department.
13. Private Assistant to the Principal Secretary / Commissioner & Secretary to the Govt. of Meghalaya, Civil Supplies & Consumer Affairs Department.
14. Parliamentary Affairs Department.
15. The Director of Social Welfare, Meghalaya, Shillong, with reference to letter No. SW/CW/13/2011/6150-151, dt. 10.05.2011.
16. The Project Director, Food & Nutrition Board, Govt. of India.
17. The Principal, M.L.T.C, Shillong.
18. The Principal, A.W.T.C, Shillong / Tura.
19. The Director of Printing & Stationery, Meghalaya, Shillong for favour of publishing the notification in the next issue of the Meghalaya Gazette.
20. The Senior Informatics Officer, N.I.C., Meghalaya, Shillong.

By order, etc.

Under Secretary to the Govt. of Meghalaya,
Social Welfare Department.