

**GOVERNMENT OF MEGHALAYA
TRANSPORT DEPARTMENT**

NOTIFICATION

NO.TPT.83/2011/Pt/12.

Dated Shillong, the 1st October, 2012.

The Government of Meghalaya, has decided to launch the scheme for **“Online Payment of Vehicle Registration Fees, Taxes and Fines”** which will enable the citizen to make online payment of Vehicle Registration fees and road tax through the two services, viz

i. **On line Registration of new Vehicle through the car dealers-**

This service will enable the car dealer to initiate the Vehicle Registration Process by entering all the vehicle and owner details and subsequently, making online payment of Vehicle Registration Fees and Road Tax using net-banking facility with State Bank of India.

ii. **Online Payment of Road Tax for commercial vehicles.**

This service will enable the car owner to pay the road tax of commercial vehicle using net-banking facility with State Bank of India.

Details and operation of the Scheme:

- **IT integrated system:** The Dealer's Showroom, District Transport Office, the Bank and the Cyber Treasury shall have a computer system at their respective offices and connectivity/linkage between them necessary for implementation of the scheme.
- **Official Website:** The State Government shall host in the public domain an official website, namely, **meghalayaonline.gov.in**, which shall provide a link to a secured 'portal' <https://vahan.meg.nic.in> of Transport Office. The 'portal' may be accessed by Dealers, Motor Vehicle Inspectors and the vehicle owners.
- **Database of Dealers:** The Transport Office shall maintain a database of all the Vehicle Dealers in Shillong. The Office shall also maintain a database of the registered vehicle and the respective owner name, address, vehicle details, tax details, etc.

Procedure for online Registration of Vehicles

As one of the activities related to Citizen Centric Services of the Transport Department, this scheme aims to facilitate the vehicle buyers (citizen) in the process of vehicle registration. In the first phase, this system will be made functional for **New Registration of Vehicles** which are to be registered at District Transport Office, **Shillong region only**. Upon successful implementation in the pilot site, this scheme will be extended to all the remaining sites.

- i. For online registration of vehicles, it is mandatory for the Dealers to have net-banking facility with State Bank of India.

- ii. Each of the Dealers shall be provided with a unique Login id and Password which shall serve as their identification to access the secured 'portal' of Transport Office. It is advisable that the dealer change the password from time to time.
- iii. The dealer shall first make an entry of the Chassis Number of all the new vehicles available in the showroom into the portal.
- iv. When a buyer approaches the dealer for purchase of the vehicle, the dealer will log into the portal again and complete the Registration Details of the vehicle (viz, owner's name and address, vehicle class, body type, maker, model, insurance details, etc) against the chassis numbers. It is mandatory for all buyers to present documents mentioned below
 - Insurance Certificate and
 - Residential Proof to the Dealer (viz., Driving License or Passport or EPIC or Bank or Passbook or Ration Card or Electric Bill or Office ID)
- v. The buyer shall have to pay Registration Fee, Hypothecation Fee (if any) and Road Tax as per the *Notification No. TPT.58/98/213 Dated Shillong, the 8th September 2011 - Rates of Motor Vehicle Tax*. No other fee will be levied on the buyer.
- vi. After approval of the data entered at the Dealer's Showroom, the dealer will be guided to the 'payment gateway' link of the State Bank of India for making the payment of Registration Fees and Road Tax by logging in to the State Bank of India portal.
- vii. After confirming the transaction, an **e-receipt** will be generated by the State Bank of India as soon as the prescribed amount is debited from the user's account. Copy of this receipt is to be printed for future reference by the Transport Department.
- viii. Another **e-receipt** will be generated by the Transport State Register Server against every Bank Reference Number and Transaction ID. Copy of this receipt is to be printed for future reference by the Transport Department.
- ix. Form 20 for application of Registration of new vehicle is also generated and can be saved and printed for submitting at the District Transport Office.
- x. All the relevant documents, (viz., Form 20, E-Receipt, Insurance Certificate and the Residential Proof) are then to be presented to the District Transport Office. The Dealing assistant of the District Transport Office, Shillong, will then approve the transaction which has been initiated by the Car Dealer, against the generated e-receipt number for assignment of Registration Number.
- xi. Finally, the Vehicle Registration Certificate will be printed and signed by the District Transport Officer, Shillong and handed over to the buyer.

Procedure for online Payment of Road Tax for commercial vehicle.

This scheme will enable all vehicle owners to pay online road tax for commercial vehicles registered at District Transport Office, Shillong only in the first phase. This service will eventually be extended to the remaining District Transport Offices of Meghalaya. As one of the activities related to Citizen Centric Services of the Transport Department, this scheme aims to facilitate the vehicle owner to pay the road tax without having to visit the District Transport Office

- i. The user is to log in to the official website <https://vahan.meg.nic/in/srservices> for ONLINE ROAD TAX COLLECTION. The user will be guided to the application which will then prompt for the required entries to be made.
- ii. The required tax to be collected will be displayed automatically for each class of vehicle as per the amount mentioned in the tax notification.
- iii. The user will then be guided to the State bank of India portal for the payment through net banking or debit card.
- iv. After confirming the transaction, an **e-receipt** will be generated by the State Bank of India as soon as the prescribed amount is debited from the user's account. Copy of this receipt is to be printed for future reference by the Transport Department.
- v. Another **e-receipt** will be generated by the Transport State Register Server against every Bank Reference Number and Transaction ID. Copy of this receipt is to be printed and maintained by the applicant for future reference by the Transport Department.

Sd/-
Shri. H.L Pyrtuh.
Secretary, Transport Department.

MEMO.NO.TPT.83/2011/Pt/12-A, Dated Shillong, the 1st October ,2012.

Copy to:-

- (1) Principal Secretary, Finance (E) Department.
- (2) Secretary, Law Department (consulted I/D.NO.351/2012, dated 10.9.2012.)
- (3) Technical Director & SIO,NIC, Meghalaya Shillong.
- (4) Director, Printing & Stationery for publication of the Notification in the Meghalaya Gazette and to supply 3000 (three thousand) copies of the same to this Department.
- (5) All Administrative Department.
- (6) Commissioner of Transport, Meghalaya Shillong for information and necessary action.
- (7) M/D, M.T.C. Shillong for information and necessary action.
- (8) All D.T.Os Meghalaya.

By Order etc.,


1-10-2012

Secretary to the Govt. of Meghalaya,
Transport Department.

NIC-MSU-SHILLONG	
Dairy No.:	574
Date	8-10-12
File No.	