

No. PER(AR) 304/81/36, Dt. Shillong, the 16th August, 1982.

OFFICE MEMORANDUM

As laid down in the Office Memorandum No. PER(AR).304/81/23, dated 20th March, 1982 issued by this Department, it is necessary that all Departments/Heads of Departments should obtain approval of Personnel & A.R. (B) Department for any appointment under Regulation 3(f) of the Meghalaya Public Service Commission (Limitation of Functions) Regulation, 1972 and that the prior concurrence of Personnel & A.R. (A) Department be also obtained as provided under 57(4) (iii) of the Meghalaya Rules of Executive Business besides the prior approval of Personnel & A.R. (B) Department.

In order to see that a chance is afforded to one and all for being considered as against any vacancy proposed to be filled up immediately under Regulation 3(f), on account of its immediate need, it has been decided that, henceforward, the Departments/Heads of Departments should duly advertise in the Gazette of Meghalaya and, at least, in one of the local newspapers of Shillong, Jowai and Tura, and call for applications from suitable candidates accordingly.

On receipt of applications from the suitable candidates, the Departments/Heads of Departments should make necessary selection through a Departmental Selection Committee that may specifically be constituted for the purpose and then come up for approval/concurrence of Personnel & Administrative Reforms (B)/Personnel & Administrative Reforms (A) Department subsequently.

The Departmental Selection Committee to be constituted should be in accordance with the following pattern :-

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| Special Secretary/Secretary,
of the Departments concerned | - Chairman. |
| Special Secretary/Secretary,
Personnel & A.R. (B) Deptt. | - Member. |
| Heads of Departments concerned | - Member. |
| Any other Officer of the Departments concerned. | - Member-Secretary. |

It is intended that this will not cause undue delay in account of the fact that the Departments/Heads of Departments themselves are in the know of their own need and urgency and can normally take appropriate and necessary steps to expedite the matter. Besides, it will also be an attempt to ensure fairness in the matter.

This should take effect immediately.

Sd/- H.A.D. Sawian,
Special Secretary to the Govt. of Meghalaya,
Personnel & A.R. (B) Department.