

No.PER.(B/S)162/2005/1
Government of Meghalaya
Personnel & A.R.(A) Department

Dated Shillong the 13th May, 2005

OFFICE MEMORANDUM

The undersigned is directed to say that instances have come to the notice of this Department that confusion has arisen in some Departments as to the matter of upgradation of the post and appointment of the Officer(s) to the upgraded post on promotion. In this connection, it is impressed upon all Administrative Departments/all Head of Departments, that in all cases of upgradation of the post to higher level even where the post is upgraded personal to any Officer, the concerned Administrative Departments/Head of Departments should place the matter before the Departmental Promotion Committee for consideration for promotion of the concerned Officer to that upgraded post, and the post stands upgraded only with effect from the date of entertainment or in other words from the date of taking overcharge/assuming duties to the post by the concerned Officer after issuing the promotion Order. This also is required to be strictly incorporated in the sanction order, so that concerned Officers are not put to difficulties in obtaining necessary authorisation for pay and allowances.

Sd/- R.V.Suchiang,
Commissioner & Secretary to the Govt. of Meghalaya
Personnel & A.R.(A) Department

Memo No.PER.(B/S)162/2005/1-A
Copy to :-

Dated Shillong 13th May, 2005

1. All Principal Secretaries/Commissioner & Secretaries/Secretaries/Additional Secretaries to the Govt. of Meghalaya.
2. All Administrative Department.
3. All Head of Department.

By Order etc.,

Deputy Secretary to the Govt. of Meghalaya
Personnel & A.R.(A) Department