

GOVERNMENT OF MEGHALAYA
Department of Labour, Employment and Skill Development
Room No. 511(A), Addl. Secretariat Building, Shillong-793001
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ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong, the 14th August, 2026.

No.LE&SD.32/2026/82 - The Governor of Meghalaya is pleased to constitute the District Level Committee (DLC) for ensuring effective coordination, monitoring and implementation of the Prime Minister Internship Scheme (PMIS) across the State.

The Committee shall comprise the following Members:-

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| 1. Deputy Commissioner | - | Chairman |
| 2. District Planning Officer | - | Member |
| 3. Joint Director, Directorate of Higher & Technical Education, Meghalaya.(DHTE) | - | Member |
| 4. General Manager, District Commerce and Industries Centre (DCIC) | - | Member |
| 5. Principal of Industrial Training Institute/NTI(Women)/Polytechnic | - | Member |
| 6. Principal, Government College | - | Member |
| 7. Skill Development Officer, MSSDS | - | Member-Secretary |
| 8. Any other one (1) member as proposed by Chairman | | |

Terms of Reference/Roles & Responsibilities of the District Level Committee (DLC)

The State Level Committee shall:

1. Monitor district progress through the PMIS Dashboard and periodic assessment.
2. Review key indicators such as registrations, applications, internships, joining, completion and KPIs.
3. Ensure data accuracy, reporting consistency and timely updates.
4. Facilitate coordination among district administration, institutions, industries and stakeholders.
5. Support smooth implementation through local-level convergence.
6. Facilitate awareness, counseling and mobilization activities for eligible youth.
7. Strengthen outreach through colleges, ITIs, Polytechnics, CSCs and employment exchanges.
8. Ensure participation of all eligible youth categories (Class 10 to PG level)
9. Identify and address gaps in outreach especially in underserved areas.
10. Conduct regular district-level review meetings.
11. Identify implementation challenges and escalate to SLC/state authorities
12. Facilitate and support the functioning of District Nodal Officers (DNOs)
13. Ensure alignment with district action plans and targets.
14. Submit periodic progress and monitoring report to State Level Committee.
15. Facilitate dissemination of PMIS guidelines and updates at district level.

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16. Co-ordination with implementing agency and stakeholders.
17. Facilitation of internship opportunities under PMIS.
18. Reporting timely status of the programme to the State Level Committees.

Sd/- (F. R. Kharkongor, IAS)
Principal Secretary to the Govt. of Meghalaya,
Department of Labour, Employment and Skill Development

Memo. No. LE & SD.32/2026/82-A

Dated Shillong, the 14th August 2026

Copy forwarded to:-

1. The P. S. to the Hon'ble Chief Minister for favour of kind information of the Hon'ble Chief Minister.
2. The P. S. to Hon'ble Minister Incharge Department of Labour, Employment and Skill Development for favour of kind information of the Hon'ble Minister.
3. The Private Secretary to the Chief Secretary, Meghalaya, Shillong for kind information of the Chief Secretary.
4. The P.S. to Principal Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information of Principal Secretary
5. The P.A. to Commissioner Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information Commissioner & Secretary. (Dr B. D. R. Tiwari, IAS)
6. The P.A. to Commissioner Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information Commissioner & Secretary. (Smti. M. W. Nongbri, IAS)
7. The P. A. to Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information of Secretary.
8. The Joint Secretary to the Government of India, Ministry of Corporate Affairs, 3rd Floor, Kartavya Bhawan-1, New Delhi-110001 for favour of kind information.
9. The Chief Executive Officer, Meghalaya State Skill Development Society, Meghalaya, Shillong for favour of kind information.
10. The Executive Director, Meghalaya State Skill Development Society, Meghalaya, Shillong.
11. The Director of Employment & Craftmen Training, Meghalaya Shillong for favour of kind information
12. The Under Secretary to the Government of Meghalaya, Planning, Investment Promotion & Sustainable Development Department.
13. The Secretary, Meghalaya State Information Commission, Shillong.
14. The State Information Officer, NIC, Meghalaya, Shillong.
15. All Administrative Departments/Heads of Department.
16. The Director of Printing & Stationery, Meghalaya, Shillong for favour of publication in the next issue of Meghalaya Gazette.
17. All Members

By Order etc.,



Deputy Secretary to the Govt. of Meghalaya,
Department of Labour, Employment and Skill Development
