

GOVERNMENT OF MEGHALAYA
Department of Labour, Employment and Skill Development
Room No. 511(A), Addl. Secretariat Building, Shillong-793001
E-mail:labourdeptt.sectt@gmail.com

ORDERS BY THE GOVERNOR

NOTIFICATION

Dated Shillong, the 14th August, 2026.

No. LE&SD.32/2026/81 - The Governor of Meghalaya is pleased to constitute the State Level Committee (SLC) which will serve as the apex body at the State Level for ensuring effective coordination, monitoring and implementation of the Prime Minister Internship Scheme (PMIS) across the State. The Committee shall comprise the following Members:-

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| 1. Principal Secretary to the Government of Meghalaya,
Department of Labour, Employment & Skill Development | - Chairman |
| 2. Executive Director, Meghalaya State Skill Development Society | - Member -Secretary |
| 3. Director, Directorate of Employment & Craftsmen Training | - Member |
| 4. Director, Commerce & Industries Department | - Member |
| 5. Director, Directorate of Higher & Technical Education,
Meghalaya.(DHTE) | - Member |
| 6. Vice Chancellor, Captain Williamson Sangma State University
Meghalaya | - Member |
| 7. Principal, Government Industrial Training Institutes (Shillong/
Tura/ Jowai) | - Member |
| 8. Principal, Polytechnic (Shillong/ Tura/ Jowai) | - Member |
| 9. Nodal Officer, PMIS | - Member |
| 10. IT-MIS Manager, Meghalaya State Skill Development Society | - Member |
| 11. Any other two members as recommended by Chairman | - Member |

Terms of Reference/Roles & Responsibilities of the State Level Committee (SLC)

The State Level Committee shall:

1. Monitor the overall performance of the State through the PMIS Dashboard, MIS reports.
2. Review district-wise progress across key indicators such as registrations, applications, internships, joining, completion and KPIs.
3. Conduct Periodic review meetings and ensure timely follow-up on decisions taken.
4. Facilitate State-wide awareness, outreach and mobilisation activities for the Scheme.
5. Provide strategic guidance for improving participation and district-wise coverage.
6. Facilitate coordination among departments, districts, institutions, and stakeholders.
7. Ensure inter-departmental convergence for smooth implementation.
8. Act as a coordination platform between State, MCA, regional authorities and industry bodies.
9. Review the performance of State and District Nodal Officers.
10. Identify implementation gaps and recommend corrective actions.
11. Track SIP progress and overall KPI achievement.

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12. Facilitate onboarding and participation of companies and industries.
13. Enable collaboration with institutions and ecosystem partners.
14. Facilitate workshops, trainings and review platforms for stakeholders.
15. Ensure dissemination of PMIS guidelines, advisories and instructions.
16. Consolidate and submit periodic monitoring report to competent authorities/MCA.
17. Address and resolve escalated issues and bottlenecks.

Sd/- (F. R. Kharkongor, IAS)
Principal Secretary to the Govt. of Meghalaya,
Department of Labour, Employment and Skill Development

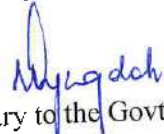
Dated Shillong, the 14th August 2026

Memo. No. LE&SD.32/2026/81-A

Copy forwarded to:-

1. The P. S. to the Hon'ble Chief Minister for favour of kind information of the Hon'ble Chief Minister.
2. The P. S. to Hon'ble Minister Incharge Department of Labour, Employment and Skill Development for favour of kind information of the Hon'ble Minister.
3. The Private Secretary to the Chief Secretary, Meghalaya, Shillong for kind information of the Chief Secretary.
4. The P.S. to Principal Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information of Principal Secretary
5. The P.A. to Commissioner Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information Commissioner & Secretary. (Dr B. D. R. Tiwari, IAS)
6. The P.A. to Commissioner Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information Commissioner & Secretary. (Smti. M. W. Nongbri, IAS)
7. The P. A. to Secretary to the Govt. of Meghalaya, Department of Labour, Employment and Skill Development for favour of kind information of Secretary.
8. The Joint Secretary to the Government of India, Ministry of Corporate Affairs, 3rd Floor, Kartavya Bhawan-1, New Delhi-110001 for favour of kind information.
9. The Chief Executive Officer, Meghalaya State Skill Development Society, Meghalaya, Shillong for favour of kind information.
10. The Executive Director, Meghalaya State Skill Development Society, Meghalaya, Shillong.
11. The Director of Employment & Craftsmen Training, Meghalaya Shillong for favour of kind information
12. The Under Secretary to the Government of Meghalaya, Planning, Investment Promotion & Sustainable Development Department.
13. The Secretary, Meghalaya State Information Commission, Shillong.
14. The State Information Officer, NIC, Meghalaya, Shillong.
15. All Administrative Departments/Heads of Department.
16. The Director of Printing & Stationery, Meghalaya, Shillong for favour of publication in the next issue of Meghalaya Gazette.
17. All Members

By Order etc.,


Deputy Secretary to the Govt. of Meghalaya,
Department of Labour, Employment and Skill Development
