

**GOVERNMENT OF MEGHALAYA  
FINANCE (A.F) DEPARTMENT.**

**NO.FEM.56/2016/79,**

**Dated Shillong, the 20<sup>th</sup> September, 2023.**

**OFFICE MEMORANDUM**

It has been brought to the notice of Finance Department regarding doubts on the claim of Travelling Allowance and Daily Allowance of Government employee and pensioner while performing journey on medical treatment. After careful examination on the matter, it is hereby clarified as under:

1. Daily Allowance is not admissible during journey on medical treatment.
2. The Officer who is entitled to allotted vehicle can claim mileage allowance including empty haulage as on tour during journey on medical treatment. The driver who performed duty with the Officer is entitled to Daily Allowance.
3. Grade-1 Officer and Pensioner who was Grade-I Officer immediately before retirement can also claim mileage allowance by own vehicle including empty haulage as per Government approved rate or by hired vehicle as per approved rate of Transport Department, i.e ₹.22/- per Km. This rate is also applicable anywhere in India.
4. Government employee and pensioner of other Grades can claim Travelling Allowance as per approved rate of Transport Department i.e. ₹. 4.40/- per Km per person (₹.22÷5) to any place where there is no Government approved rate.

Sd/-

Dr. Vijay Kumar D, IAS.

Commissioner & Secretary to the Government of Meghalaya  
Finance (A.F) Department.

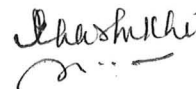
**Memo. NO.FEM.56/2016/79-A**

**Dated Shillong, the 20<sup>th</sup> September, 2023.**

Copy to :-

1. The P. S. to the Chief Minister of Meghalaya, for favour of information of the Chief Minister.
2. The P. S. to the Deputy Chief Ministers for favour of information of the Deputy Chief Ministers.
3. The P. S. to the Ministers for favour of information of the Ministers.
4. The P. S. to the Chief Secretary, Meghalaya, Shillong, for favour of information of the Chief Secretary.
5. The P. S to the Additional Chief Secretary, Meghalaya, Shillong for favour of information of the Additional Chief Secretary.
6. The Principal Accountant General (A & E)/(Audit), Meghalaya, Shillong.
7. All Principal Secretaries/Commissioner & Secretaries/Secretaries.
8. Secretary, Meghalaya Legislative Assembly, Shillong.
9. All Deputy Commissioners/ All Sub-Divisional Officers (civil).
10. All Sr. F As/ F As / FAOs/ Sr.TOs /TOs
11. All Administrative Departments.
12. All Heads of Departments.
13. Director of Printing & Stationery for publication in the next issue of the Meghalaya Gazette.
- ✓ 14. State Informatic Officer, NIC, Shillong with a request to upload the Office Memorandum in the website of Finance Department.

By order etc.,



Under Secretary to the Government of Meghalaya,  
Finance (A.F) Department.