

**GOVERNMENT OF MEGHALAYA
STATE PROJECT MONITORING UNIT, NATIONAL HYDROLOGY PROJECT
OFFICE OF THE CHIEF ENGINEER, WATER RESOURCES DEPARTMENT
MEGHALAYA, SHILLONG**

No. SPMU(NHP)/BENCHMARKING/75/2021-22/43

Dated Shillong, the 23rd.February.2022

ADVERTISEMENT

Applications are invited from eligible and desirous candidates for the positions mentioned below for the following time bound contractual post under **National Hydrology Project** for the Study entitled '**Benchmarking of Minor Irrigation Projects**'.

Last date for submission of CVs is **10th.March.2022**

Details can be downloaded from the department website - <https://megwaterresources.gov.in>

Position	No. of Post
Field Assistant for Umtrew Umkta MIP in Ri Bhoi District	1 (one)
Field Assistant for Chidrang MIP in North Garo Hills District	1 (one)

Sd/-
Chief Engineer (WR)
& Nodal Officer, NHP
Meghalaya, Shillong
Email: meghalayawrd@gmail.com

No. SPMU(NHP)/BENCHMARKING/75/2021-22/43-A

Dated Shillong, the 23rd.February.2022

Copy to:-

1. Joint Secretary to the Govt. of Meghalaya, Water Resources Department for favour of information.
2. Director of Information & Public Relations, Meghalaya, Shillong for favour of information with a request to publish the above notice in 2(two) widely circulated local daily newspapers.
3. State Informatics Officer, Meghalaya, Shillong for favour of information with a request to upload this notice in the departmental website <http://megwaterresources.gov.in>.


Chief Engineer (WR)
& Nodal Officer, NHP
Meghalaya, Shillong

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No. SPMU(NHP)/BENCHMARKING/75/2021-22/44

Dated Shillong, the 23rd.February.2022

ADVERTISEMENT

CVs in the enclosed format are invited from eligible and desirous candidates fulfilling the requirements mentioned below for the following time bound contractual post under **National Hydrology Project** for the Study entitled '**Benchmarking of Minor Irrigation Projects**'. Last date for receipt of CVs is **10th.March.2022** in the **Office of the Chief Engineer, Water Resources Department Meghalaya, Govt. Fruit Garden, Opposite St. Edmund's College Main gate, Shillong– 793014**. CVs may also be sent by email to meghalayawrd@gmail.com. Shortlisted candidates will have to appear for a personal interview which will be intimated by email.

Position & Emolument (per month)	Qualification & Requirement of the candidate	Key Tasks/Responsibilities
Field Assistant for Umtrew Umkta MIP in Ri Bhoi District Rs. 20,000 (fixed) No. Of Post – 1(one)	Qualification: BE/ BTech in Agriculture or Civil Engineering Requirement: The candidate should have good knowledge about the basics of agriculture and irrigation and related measurement techniques. He/She should be ready to carry out field measurements to collect different types of data on a daily basis throughout the year, either by staying at site or by travelling from the place of posting, as decided by the controlling officer. He/She would assist in field survey works as and when needed. In addition, he/she would be required to provide all necessary support to the Controlling Officer, as may be required in discharging his/her daily duties and responsibilities. He/She should have good command over Microsoft Office Products like Excel, Word and Power Point. He/She should have good interpersonal skills and be able to work in close coordination with other departmental staff and farmers in/nearby the project area.	The position demands intensive field work throughout the year. The specific tasks/responsibilities of the Field Assistant are: 1. Provide assistance to projects as needed including support to acquisition of field data, other relevant data, field survey works etc. 2. Provide technical assistance in data input, compilation, validation, correction- as pertinent to different irrigation/water resources projects. 3. Act as a nodal point for data analysis, learning the techniques for estimation of water demand and water supply under the guidance of senior professionals and carrying out the same, coordinating with other junior field staff as required. 4. Provide support to all the other activities of the Department under the direction of the Controlling Officer, as instructed from time to time.
Field Assistant for Chidrang MIP in North Garo Hills District Rs. 20,000 (fixed) No. Of Post – 1(one)		

1. Service Conditions:

The candidates will not be entitled to DA, House Rent Allowances, Bonus and Leave Travel Concession, Retirement benefits. However, he/she is eligible only for Casual Leave and the travel entitlement for participation in scientific events/Workshop in India will be 2nd AC by Rail.

2. Obligations:

a) He/she shall be governed by the disciplinary regulations of the Meghalaya Water Resources Department where he/she would be working.

b) The Field Assistant must send a detailed consolidated report of the work done during every month of the entire period of contract.

3. **Age Limit:** The upper age limit is 32 years on the day on which application is made relaxable by 5 years for SC/ST/OBC candidates as on the date of the interview.

4. Only Indian citizens are eligible to apply.

5. The engagement is neither an employment nor the assurance for employment.

6. The decision of the competent authority will be final and binding in all respects.

**Chief Engineer (WR)
& Nodal Officer, NHP
Meghalaya, Shillong**

Email: meghalayawrd@gmail.com

FORMAT OF CURRICULUM VITAE (CV)

Proposed Position: _____
Name of Applicant: _____
Address in full: _____
Contact No: _____ Email id: _____

Affix a
passport
size
photograph

Date of Birth: _____

Nationality: _____

Qualifications:

[Degrees obtained and other courses completed, giving names of schools /colleges /universities /institutes, dates attended. Use about one quarter of a page. Self-attested copies of all relevant certificates to be enclosed.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of assignments. For experience in last five years, also give types of activities performed and employers' references, where appropriate. Use about two pages.]

Languages:

[For each language indicate proficiency: excellent, good, fair, or poor; in speaking, reading, and writing]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

[Signature of applicant] Date: _____
[Day/Month/Year]