

**GOVERNMENT OF MEGHALAYA  
FINANCE (PAY REVISION) DEPARTMENT**

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No. F(PR)-53/2017/42

Dated Shillong, the 3<sup>rd</sup> November, 2021

**OFFICE MEMORANDUM**

**Subject:- Calculation of Leave Encashment to State Government employees retired during the period from January, 2020 to June, 2021.**

The undersigned is directed to refer to this Departments's O.M. No. F(PR)-53/2017/36 dated 02.06.2021 read with O.M. No.F(PR)-53/2017/40 dated 12.08.2021, in regard to payment of Dearness Allowance during the period from 01.01.2020 up to 30.06.2021 and to say that in terms thereof while the rate of Dearness Allowance during the said period shall remain at 12% of basic pay, the same has been enhanced to 22% of basic pay subsuming additional instalments arising on 01.01.2020 (4%), 01.07.2020 (3%) & 01.01.2021 (3%) payable w.e.f. 01.07.2021.

2. In view of the provisions of the aforesaid orders , calculation of Leave Encashment in respect of State Government employees who retired on or after 01.01.2020 and up to 30.06.2021 are required to be made based on the rate of Dearness Allowance at 12% of basic pay.

3. Keeping in view that Leave Encashment is one-time retirement benefit admissible to employees on retirement and employees who retired during the period from 01.01.2020 to 30.06.2021 have been allowed lesser amount than what would have been calculable, the matter has been considered sympathetically with a view to allowing the same to such employees.

4. Accordingly, the Governor is pleased to decide that in respect of State Government employees who retired on or after 01.01.2020 and up to 30.06.2021, the amount of Dearness Allowance to be taken into account for calculation of Leave Encashment shall be deemed to be as under:-

Employees retiring during the period	Notional Percentage of Dearness Allowance (DA) for calculation purpose
From 01.01.2020 to 30.06.2020	16% of Basic Pay
From 01.07.2020 to 31.12.2020	19% of Basic Pay
From 01.01.2021 to 30.06.2021	22% of Basic Pay

Sd/-  
P. K. Agrahari  
Secretary to the Govt. of Meghalaya  
Finance Department.



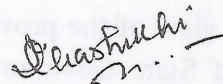
Memo No. F(PR) – 53/2017/42-A

Dated Shillong, the 3<sup>rd</sup> November, 2021

Copy to :-

1. Principal Accountant General (Audit) Meghalaya, Shillong for information (Attention: CASS Section)
2. Accountant General (A & E) Meghalaya etc., Shillong for information.
3. All Administrative Departments.
4. All Heads of Departments.
5. All Financial Advisers /Finance & Accounts Officers/Treasury Officers.
6. All Deputy Commissioners/Sub-Divisional Officers (Civil).
7. Secretary, Meghalaya Legislative Assembly, Shillong.
8. Senior Informatics Officer, NIC, Shillong – this Office Memorandum may please be uploaded on the Website of Finance Department.
9. The Director, Printing & Stationery for publication in the next issue of the Meghalaya Gazette.

By order etc.,

  
(I. Kharlukhi)

Under Secretary to the Govt. of Meghalaya,  
Finance (Pay Revision) Department.

Period	Percentage of Basic Pay
From 01.01.2020 to 30.06.2020	10% of Basic Pay
From 01.07.2020 to 31.12.2020	15% of Basic Pay
From 01.01.2021 to 30.06.2021	20% of Basic Pay