

**GOVERNMENT OF MEGHALAYA
CHIEF MINISTER'S SECRETARIAT**

Dated: Shillong, the 4th May, 2023

NOTIFICATION

No.CM.42/2022/12: The Government of Meghalaya is pleased to constitute the Tender Committee for evaluation and selection of Quotation for Supply & installation of **equipment/items for LAN extension to Video Conferencing device at Conference Hall in CM's (Goodwood) Bungalow** as recommended by the Screening Committee comprising of the following members:-

- | | | |
|--|---|------------------|
| 1. Secretary, Chief Minister's Secretariat | - | Chairman |
| 2. Joint Secretary or representative, Finance Department | - | Member |
| 3. Deputy Secretary, Chief Minister's Secretariat/Office | - | Member Secretary |
| 4. Deputy Secretary or representative, Law Department | - | Member |
| 5. SIO or representative from NIC | - | Member |
| 6. Financial Adviser, Chief Minister's Secretariat | - | Member |

Terms of Reference: The Committee will scrutinize/examine the feasibility and viability of the recommendation of the Screening Committee for selection of Quotations received from interested Agencies/parties for Supply & installation of **equipment/items for LAN extension to Video Conferencing device at Conference Hall in CM's (Goodwood) Bungalow** as per the NIQ and to recommend the selected proposal to the Government for approval.

Sd/-

(Dr Vijay Kumar D, IAS)

Commissioner & Secretary to the Government of Meghalaya,
Chief Minister's Secretariat,

Memo No.CM.42/2022/12-A

Dated: Shillong, the 4th May 2023

Copy forwarded to:-

- (i) All members for favour of kind information and necessary action. They are requested to attend the meeting of the Tender Committee on **10th May 2023 at 3.30 PM in the Office Chamber of the Secretary to the Government of Meghalaya, Chief Minister's Secretariat**
- (ii) Office File

Deputy Secretary to the Government of Meghalaya,
Chief Minister's Secretariat

CMMS
GOVERNMENT OF MEGHALAYA
CHIEF MINISTER'S SECRETARIAT

No.CM.42/2022/11

Dated: Shillong, the 25th April, 2023.

SHORT NOTICE INVITING QUOTATION

Name of the work: Supply of equipment/items for LAN extension to Video Conferencing device at Conference Hall in CM's (Goodwood) Bungalow

1. Sealed quotations are invited by the Meghalaya Chief Minister's Secretariat for the above mentioned work from authorized dealers/suppliers/distributors
2. Original manufacturers/Authorized dealers/ Agencies/Suppliers are required to submit their offer in two sealed cover namely:
 - (a) Envelope "A" Technical bid &
 - (b) Envelope "B" Price Bid.
3. **Envelope A.** Following documents should be submitted along with Technical Bid (Envelope-A)
 - i) Affixed Non refundable Court Fee stamp on the basis of estimated value of the Quotation.
 - ii) Earnest Money of 10% of the total amount in the form of (i) Crossed Bank Draft or (ii) Deposit at call or (iii) Banker's Cheque or (iv) Fixed Deposit Payable to the Under Secretary to the Government of Meghalaya, Chief Minister's Secretariat, Main Secretariat, Shillong from any Nationalised Bank at Shillong. Bidder(s) belonging to SC/ST may deposit 50 % of the amount subject to the production of such certificate
 - iii) Self attested copy of GST registration.
 - iv) Self Attested copy of Valid Trading Licence in terms of KHADC (for non-tribal) Regulation Act 1954 by Original Manufacturers/Authorised Dealers/Agencies/Suppliers/Distributors of OEM
 - v) Dealership/Distributorship Certificate from OEM or authorized dealer sin original with seal and linked signed. Computer generated certificate will not be entertained and the tender will be out rightly rejected
 - vi) Self Attested Copy of the Income Tax Return for the last financial year
 - vii) Self Attested copy of SC/ST certificate for SC/ST
 - viii) Unconditional acceptance of the terms and conditions as stated in Annexure -III,
 - ix) In case of Original Equipment Manufacturer (OEM), proof of being OEM or in case of authorized Service agencies/ Suppliers/ Distributors of OEM, current authorization from OEM shall be submitted.
 - x) Self attested copy of PAN card.
 - xi) All pages of NIQ document, except Annexure- II, signed & stamped.
 - xii) All the above documents are to be enclosed in a sealed cover named "cover. A" and if the required documents are not enclosed in technical bid their Price bid will not be opened.
4. **Envelope B**
 - i) Schedule of quantities (Annexure-II) with rates duly filled, signed and stamped by the bidder is to be enclosed in another sealed cover named "cover B"
 - ii) Both envelopes are to be sealed separately and enclosed in a master envelope and should be superscribed as **"Supply of equipment/items for LAN extension to Video Conferencing device at Conference Hall in CM's (Goodwood) Bungalow"**
 - iii) Quotation documents will be issued from the Chief Minister's Secretariat on working days between 1000 to 1600 HRS from **26th April 2023 to 10th May 2023**. Alternatively, this can be downloaded from the web site <http://meghalaya.gov.in/>
 - iv) The Quotations shall be received up to **1500 hours on 10th May 2023** and shall be opened at 1530 hours on the same day.
 - v) The Supplier shall indicate the rate against item, shown in the same schedule of quantities (Annexure-II) attached.
 - vi) Each rate shall be inclusive of all Taxes, indicated in figures as well as in words.
 - vii) The quoted rate shall be firm of F.O.R. Airport destination basis and inclusive of all taxes, duties, etc, such as sales tax surcharge, octroi, freight insurance etc. No extra claims shall be entertained in this connection.
 - viii) The time allowed for completion of supplies is 15 days from the third day of issue of supply order by Chief Minister's Secretariat
 - ix) The Supplier shall supply the items strictly complied with the specifications mentioned in Annexure - 1, the consignment which is not conforming to the specifications shall be rejected outright.

- x) The loss likely to be caused due to the above action shall be entirely borne by the contractor.
- xi) Chief Minister's Secretariat, Meghalaya will not be responsible for late receipt of duly filled quotations / due postal delay.
- xii) The supplier shall be liable to provide warranty for one year or as specified by the OEM whichever is higher.
- xiii) The Chief Minister's Secretariat, Meghalaya reserves the right to itself to accept /reject any /all the quotations without assigning any reasons whatsoever.
- xiv) The agencies who are willing to abide by the terms and conditions of the Chief Minister's Secretariat, Meghalaya only shall respond to this NIQ.
- xv) Completed quotations shall be addressed to "The Deputy Secretary to the Government of Meghalaya, room No 341, Chief Minister's Secretariat, Main Secretariat Building, Shillong-793001, Meghalaya
- xvi) For details visit Meghalaya State Portal <http://meghalaya.gov.in/>

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(C.V.D. Diengdoh, IAS)
Secretary to the Government of Meghalaya
Chief Minister's Secretariat

Memo No.CM.42/2022/11-A

Dated: Shillong, the 25th April, 2023.

- (i) The PS to the Chief Minister of Meghalaya, Shillong for favour of kind information of the Hon'ble Chief Minister.
- (ii) The Commissioner and Secretary to the Government of Meghalaya, Chief Minister's Secretariat, Shillong for favour of kind information.
- (iii) The Commissioner and Secretary to the Government of Meghalaya, Finance Department, Shillong for favour of kind information.
- (iv) The State Informatics Officer, NIC, Shillong for favour of kind information and uploading the above NIT in the official State Government portal.

By Order

Deputy Secretary to the Government of Meghalaya
Chief Minister's Secretariat

Chief Minister's Secretariat
Meghalaya, Shillong

ANNEXURE-I

Name of the work: Supply of equipments/items for for Local Area Network Extension

CHIEF MINISTER'S, BUNGALOW (GOODWOOD)

Aukland, East Khasi Hills, Shillong – Meghalaya.

Sl.No.	Items Descriptions	Unit	Qty.
1	C1000-24P-4G-L, 10 / 100 / 1000, 1 x 4G SFP up-link interfaces, 195W PoE+with 1 year warranty.	Nos.	1
2	Cisco GLC 1000 Base LX trans -receiverwith LC connector SM	Nos.	1

Sl. No.	Items Descriptions	Unit	Qty	Remarks
1	12U Rack	Nos	1	
2	Wire Manager (CAT6A)	Nos	1	
3	24 Port, Cat 6 Jack Panel (Loaded withUTP I/O)	Nos	1	
4	Cat 6 Cable (305mtr per box)	Nos	1	
5	I/O Box (Single SMB)	Nos	3	
6	UTP Patch Cord 1 mtr (CAT 6)	mtr	4	
7	UTP Patch Cord 5 mtr (CAT 6)	mtr	5	
8	Supply of marked PVC duct of size (PerMeter) 45 X 25 mm	mtr	150	As per site requirement
9	Labels for Jack panel/ face Plate/PatchCords (set of 100)	set	1	

Sl. No.	Items Descriptions	Unit	Qty	Remarks
1	Installation of 12U Rack	Nos	1	
2	Installation of Wire Manager	Nos	1	
3	Installation of Patch Panel	Nos	1	
4	Installation of marked PVC duct of size(Per Meter) 45 X 25 mm	mtr	150	As per site requirement

Count...2/-


 Deputy Secretary
 Chief Minister's Office
 Meghalaya, Shillong

5	In-Building Laying CAT6 UTP Cable(per mtr)	Nos	150	<i>As per site requirement</i>
6	Termination of Cat6 / Cat 6A UTP /FTP / SFTP / STP / FFTP Information Outlet (Both End)	Nos	3	
	Installation of Face Plate with the SMBBox	Nos	3	
	Labelling & Dressing of Cat6 / Cat 6AUTP Patch Cords	Nos	3	
7	Testing, Certification & Docu-mentation of Cat6 nodes (Penta- scanner report & documentation)	Nos	3	

Sl.No.	Items Descriptions	Unit	Qty	Remarks
1	Online 1-KVA UPS.	Nos	1	

Note :

- 1 Positioning of the I/O nodes and switches may change at the time of Installation
- 2 Electrical points from the UPS will be required for all Switches
- 3 Active devices can be of any brand provided they comply to the specifications mentioned
- 4 The rates of the items should be inclusive of GST.


 Deputy Secretary
 Chief Minister's Office
 Meghalaya, Shillong

ANNEXURE-III

UNCONDITIONAL ACCEPTANCE LETTER

To :

The Deputy Secretary to the Government of Meghalaya,
Chief Minister's Secretariat, Main Secretariat,
Shillong -793001

Sub: Acceptance of Terms and Conditions of NIQ

Name of the work: Supply of equipment/items for LAN extension to Video Conferencing device at Conference Hall in CM's (Goodwood) Bungalow

1. The NIQ document for the above mentioned work has been supplied to me/us by CM's Secretariat/ downloaded from site and I/We hereby certify that I/we have read the entire terms and conditions of the tender document made available to me/us in the office of the Under Secretary to the Government of Meghalaya, Chief Minister's Secretariat, which shall form part of the contract agreement and I/We shall abide by the conditions/clauses contained therein.
2. I/We hereby unconditionally accept the tender conditions of Meghalaya Chief Minister's Secretariat tender document in its entirety for the above works.
3. It is certified that after unconditionally accepting the quotation document in its entirety, it is not permissible to put any remarks/ conditions (except unconditional rebates on quoted rates if any) in the tender enclosed in cover and the same has been followed in the present case. In case any provisions of this NIQ are found violated after opening envelope, I/We agree that the tender shall be rejected and Meghalaya Chief Minister's Secretariat shall without prejudice to any other right or remedy be at liberty to forfeit the full said earnest money absolutely.
4. I/We have not paid /will not pay any bribe to any official of Meghalaya Chief Minister's Secretariat for awarding this contract at any stage during its execution or at the time of payment of bills and further if any official asks for any bribe/gratification, I/We will report it to the appropriate authority in Meghalaya Chief Minister's Secretariat.

Yours faithfully,

(Signature of Supplier with seal)


Deputy Secretary
Chief Minister's Office
Meghalaya, Shillong