

GOVERNMENT OF MEGHALAYA
OFFICE OF THE DEPUTY COMMISSIONER : EAST KHASI HILLS DISTRICT : SHILLONG
APPLICATION FORM FOR SCHEDULED CASTE/SCHEDULED TRIBE CERTIFICATE
(Please use **CAPITAL** letters to fill in the application form)

Applicant's Name in full*: Shri/Smti/Kumari

(First Name)	(Middle Name)	(Last Name)

Alias (if any): _____

Gender*: Male Female

Previous Name (if changed): _____

Maiden Name/Birth Name (if any): _____

Date of Birth: (dd-mm-yyyy)

Caste/Tribe*: ST SC Please specify*: _____

Nationality*: _____ EPIC No.: _____

Religion : _____

Permanent Address*:

Locality*: _____ Village/Town*: _____

District*: _____ State*: _____

Present Address*:

Locality*: _____ Village/Town*: _____

District*: _____ State*: _____

Father's Name in full Shri/Lt.*: _____

Mother's Name in full Smt./Lt.*: _____

Father's Nationality*: _____ Mother's Nationality*: _____

Father's/Mother's EPIC No.: _____

Is Father SC/ST *? Yes No If Yes, Indicate Caste/Tribe: _____

Father's Religion: _____

Is Mother SC/ST *? Yes No If Yes, Indicate Caste/Tribe: _____

Mother's Religion: _____

Have you migrated to this state from other state? If so, name the State and District from where migrated:

State: _____ District: _____

If adopted please give details of Adoptive Parents:

Father: _____

Mother: _____

Village/Town: _____ District: _____ State: _____

Caste: _____ Religion: _____

Mobile No: _____ Email Address: _____

DECLARATION:

I do hereby declare that the statements made above are true to the best of my knowledge and belief. I have not applied for such certificate before. If these statements are found to be misrepresented or suppressed or the statement found falsely stated, I shall be liable to be prosecuted and legal action against me.

Date: _____

Signature of Applicant

Documents to be submitted along with the application:

1. Two Passport Size Photographs (colour), Attested copy of: 2. Election Photo Identity Card (EPIC) 3. Birth Certificate/SSLC Admit Card 4. Certificate from Headman 5. In case of minor, Parent's SC/ST Certificate 6. If adopted, Adoption Document (Court order & Registered Adoption Deed) 6. Any other additional document that may be asked for by the concerned Authority.

Note: All columns marked with * are mandatory fields and must be filled in.

In case applicant is Minor Father's/Mother's EPIC should be submitted.

The Recommending Officer should give due importance while certifying in the application form and they shall be liable to any action deemed fit by the Government in case of false recommendation.

RECOMMENDATION BY MP/MLA/GAZETTED OFFICER

Certified that Shri/Smt. _____ residing in _____ is personally known to me and the particulars as filled in the application form are true and found correct to the best of my knowledge.

Signature & Seal

Name of the Recommending Officer: _____

Date:

For Office Use:

Verification checks before accepting the application:

1. All mandatory fields are filled in properly
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents submitted

- | | |
|--|--------------------------|
| (i) Two Passport Size Photographs | <input type="checkbox"/> |
| (ii) Election Photo Identity Card (EPIC) | <input type="checkbox"/> |
| (iii) Birth Certificate/SSLC Admit Card | <input type="checkbox"/> |
| (iv) Certificate From Headman | <input type="checkbox"/> |
| (v) Parent's SC/ST Certificate | <input type="checkbox"/> |
| (vi) Adoption Document | <input type="checkbox"/> |
| (vii) Any other | <input type="checkbox"/> |

Verified & Accepted by:

Signature of Receiving Assistant & Date

Note: All columns marked with * are mandatory fields and must be filled in.
In case applicant is Minor Father's/Mother's EPIC should be submitted.
The Recommending Officer should give due importance while certifying in the application form and they shall be liable to any action deemed fit by the Government in case of false recommendation.